

# Blackboard®

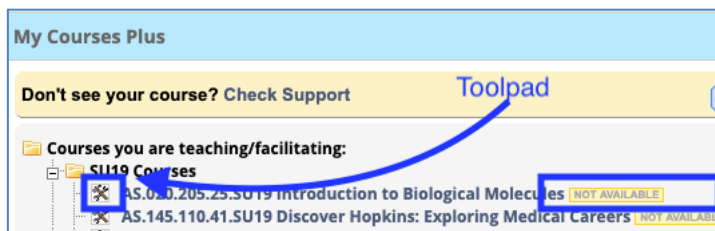
## Make Course Available

### Banner

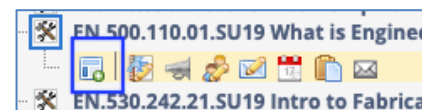
By default, all Blackboard courses are 'unavailable' to students until the instructor makes them available. This allows the instructor time to build and edit the course before releasing it to students.

To make a course available:

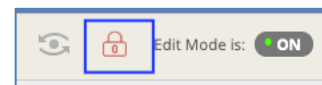
- Login to Blackboard and navigate to your course.  
Look for the toolpad icon.



- Click the first icon, to the far left, to make the course available.



- The second way you can also make the course available once inside the course. Turn your edit mode on once inside your course and click on the padlock to toggle the course available/unavailable.



- The third way is to navigate to the control panel, and go to Customization → Properties. You can also set the availability here.

**SET AVAILABILITY**

Make this course available to users?

Make Course Available  Yes  No

**SET COURSE DURATION**

Duration

Continuous

Select Dates

Start Date

Enter dates as mm/dd/yyyy

End Date

Enter dates as mm/dd/yyyy

If you want your course to be available on a certain date, you can choose a start date. Be sure to check the academic calendar and open the course prior to the first day of the term so the students can access the syllabus. We don't recommend setting an end date.